

AGENDA (Revised 11/15/11)
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL AUDITORIUM
NOVEMBER 17, 2011 – 7:30 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mrs. Teletha A. Brown, President
Mr. Delvin Burton
Mrs. Nancy LaCorte
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy
Mrs. Julia Presley, Vice President
Mr. Richard Seamon
Ms. Keisha Smith-Carrington

Student Liaisons
Niti Patel
Kevin Liu

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Mr. Brian Bonanno, Interim Director of Personnel Services
Mr. Henry Sherren, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy
____ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 4, 2011. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To commit to continuous improvement of student achievement through the design and alignment of rigorous curriculum to the 2009 NJCCC and Common Core Standards as evidenced by the percentage of students performing at grade level as measured by multiple measures. These measures include, but are not limited to: K-12 Running Records, High Frequency Words, Spelling Inventory, K-2 Assessment, DRA, Common Assessments, Marking Period Assessments, Mid-Terms, Final Exams, Learning Benchmarking, Pre- and Post- Assessments, Teacher Evaluations, State Assessments, Student Work, etc.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To strengthen District communication through the use of the District and school based web sites and other electronic media and to evaluate the District's need for volunteers and research ways to collect and organize data regarding potential volunteers, their interests, skills and hours of availability.*

SAFETY AND SECURITY: *To continue the District's efforts to change the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

FACILITIES: *To study the recommendations regarding educational organization and restructuring, building infrastructure and site development contained in the Long-Range Facilities Plan 2011–2021, in order to develop short- and long-term facilities options for Board of Education consideration.*

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | |
|-----------------|------------------|---------------|
| a. Regular | October 27, 2011 | Exhibit M-1.a |
| b. Confidential | October 27, 2011 | Exhibit M-1.b |
| c. Special | November 7, 2011 | Exhibit M-1.c |

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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Administration

A-1 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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A-2 Accept Donation

Moved:

Seconded:

Accept, with appreciation, the following donation:

A donation in the amount of \$2,400 from the Elizabeth Avenue School PTO to Elizabeth Avenue School to be applied as follows:

- Purchase of \$1,000 worth of books for the Elizabeth Avenue School Library
- \$50 for each homeroom (\$1,400) to purchase books for classroom libraries

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

A-3 New Policy - 1st Reading

Moved:

Seconded:

Approve the first reading of the following new Policy as detailed in Exhibit A-3 attached hereto and made a part of the minutes:

Policy No. 5141.12 Concussion and Head Injury (new policy to comply with new law)

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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A-4 Acknowledge Receipt of Letter from New Jersey Department of Education

Moved:

Seconded:

Acknowledge receipt of letter dated November 4, 2011 from Bari A. Erlichson, Chief Academic Officer, State of New Jersey Department of Education, which states that the District has satisfied at least 80% of the weighted indicators in each of the five areas of the QSAC review process and has been designated as "high performing." Exhibit A-4 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Business Affairs

B-1 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$10,227,565.25 identified in the bills list. (Exhibit B-1.a)
- b. Food Service Enterprise Fund warrants in the amount of \$235,099.64 for the month of October 2011. (Exhibit B-1.b)

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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B-2 Transfer Of Funds

Moved:

Seconded:

Approve Account Transfers No. 4 for the 2011-2012 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

B-3 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (October)
- b. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.b) (October)
- c. Food Service Fund Financial Report (Exhibit B-3.c) (October)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

B-4 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23-2-11(c)4 we certify that as of October 31, 2011 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

B-5 Contract Approval

Moved:

Seconded:

Approve the following:

- a. Approve for services of Maxim Healthcare Services, Inc. to provide nursing services to a student. Services will be provided on the school bus and during the school year. Not to exceed \$65,000 – LEA funded, as detailed in Exhibit B-5.a attached hereto and made part of the minutes.
- b. An agreement with Brookfield Schools to provide homebound instruction for Franklin Township students while hospitalized during the 2011-2012 school year. Not to exceed \$6,000 – LEA funded, as detailed in Exhibit B-5.b attached hereto and made part of the minutes.
- c. An agreement with Embrace the Kids Foundation to provide educational services for students who are placed in the hospital(s) during the 2011-2012 school year. Rate of \$39 per hour, not to exceed \$5,000 – LEA funded, as detailed in Exhibit B-5.c attached hereto and made part of the minutes.

- d. Approve a services agreement with Discovery Benefits, Inc. for the administration of a Dependent Care Flexible Spending Account and Health Flexible Spending Account effective January 1, 2012 to June 30, 2012, as required under Chapter 78, P.L. 2011, with a cost not to exceed \$4.50 per month per enrollee (anticipated 50% participation with a total cost not to exceed \$13,500), as recommended by the Board of Education's health insurance broker, Willis North America. LEA funded, detailed in Exhibit B-5.d attached hereto and made part of the minutes.
- e. An agreement with St. Thomas Syro-Malabar Catholic Church to cover all the Board of Education's expenses relating to the proposed sewer easement, as detailed in Exhibit B-5.e attached hereto and made part of the minutes.
- f. An agreement with Concord Engineering Group, Inc. to perform an energy audit of Franklin High School, Hillcrest School and Franklin Park School in the amount of \$33,854.00 - funded by the Local Government Energy Audit Program of the New Jersey Board of Public Utilities, as detailed in Exhibit B-5.f attached hereto and made part of the minutes.
- g. An agreement with Club Z Tutoring to provide Supplemental Educational Services from October 1, 2011 to August 31, 2012 to eligible students for a fee not to exceed \$1,266 per year per student and not to exceed \$135,462 per year – funded by Title I, as detailed in Exhibit B-5.g attached hereto and made a part of the minutes.
- h. An agreement with Community Technical Assistance, Inc. to provide Supplemental Educational Services from November 1, 2011 to July 31, 2012 to eligible students for a fee not to exceed \$1,266 per year per student and not to exceed \$135,462 per year – funded by Title I, as detailed in Exhibit B-5.h attached hereto and made a part of the minutes.
- i. An agreement with Smarties Tutoring Services to provide Supplemental Educational Services from November 18, 2011 to July 31, 2012 to eligible students for a fee not to exceed \$1,266 per year per student and not to exceed \$67,731 per year – funded by Title I, as detailed in Exhibit B-5.i attached hereto and made a part of the minutes.
- j. An agreement with Whizard Academy Somerset to provide Supplemental Educational Services from October 10, 2011 to August 31, 2012 to eligible students for a fee not to exceed \$1,266 per year per student and not to exceed \$135,462 per year – funded by Title I, as detailed in Exhibit B-5.j attached hereto and made a part of the minutes.
- k. Award a contract to A.U.S.S.I.E., New York, New York, for a total of \$126,000.00, with a per diem rate of \$1,450.00, for Professional Development for K-12 Math for the 2011-2012 school year based on competitive contract proposals opened on September 9, 2011 as detailed in Exhibit B-5.k attached hereto and made part of the minutes.
- l. A joint transportation contract payable with the Delaware Valley Regional High School Board of Education for the 2011-2012 school year for one student attending North Hunterdon High School, Flemington, New Jersey identified as Contract DVHS-12P as detailed in Exhibit B-5.l attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

B-6 Acknowledge Receipt of Funds

Moved:

Seconded:

Acknowledge receipt of additional 2011-12 State School Aid. These funds will be appropriated in the 2011-2012 school year. (Exhibit B-6 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

Curriculum and Instruction

C-1 Out of District Students, School Year 2011-2012

Moved:

Seconded:

Approve out of district placements for students (Ref. C-1).

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-2 Field Trip Destinations

Moved:

Seconded:

WHEREAS, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

RESOLVED, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey for academic competitions; be it further

RESOLVED, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-3 Professional Services

Moved:

Seconded:

Approve the following professional services:

Maryann C. Cucchiara to provide professional development on *Building Academic Language* to district ESL bilingual teachers for a cost of \$1,480 per day (expenses included) for ten (10) days for a total of \$14,800 during the 2011-2012 school year. Funded by LEA.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Alternate Location

Confidential Session

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential personnel matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Return To Open Session

Personnel

P-1 Personnel Report No. 7, dated November 17, 2011

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 7. (Exhibit P-1 attached hereto and made a part of the minutes.)

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith- Carrington	Brown

P-2 Workers' Compensation

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve authorization to settle a workers' compensation claim in the case of employee no. 7620 for an amount not to exceed \$10,000, providing it is settled as a Section 20.

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith- Carrington	Brown

P-3 Salary Allocations 2011-2012

Moved:

Seconded:

Approve salary allocations for 2011-2012 as detailed in Exhibit P-3 attached hereto and made a part of the minutes.

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith- Carrington	Brown

VIII. Comments From The Public (5 minutes per speaker--any topic)

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session (if deemed necessary)**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

_____	_____	_____	_____	_____	_____	_____	_____	_____
Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith- Carrington	Brown

Returned to open session at _____ p.m.

IX. Adjournment 10:00 P.M. *(In accordance with Bylaw No. 9322)*

Moved:

Seconded:

Action to adjourn.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington